



# THE UNIVERSITY OF LARKANO

DIRECTORATE OF HUMAN RESOURCE MANAGEMENT

Airport Road Larkano, Sindh, Pakistan

No. UoL/HRM/- 175 of 2025

Date : 21-03-2025

“Say no to corruption”

## ADMINISTRATIVE POSITIONS

Applications are invited from interested candidates on the prescribed form to be accompanied with attested photo copies of all relevant documents and demand draft/ **pay order Rs.5000/=** (non-refundable) as processing fee in the favour of the Director Finance, the University of Larkano and should reach the undersigned **within 15 days from** the date of publication of this advertisement at the address given below. The prescribed application form can be **downloaded from the website [www.uolrk.edu.pk](http://www.uolrk.edu.pk)** and can be obtained from the office of the HR, the University of Larkano.

S. No.	NAME OF POST	QUALIFICATION AND EXPERIENCE
1.	<b>Registrar</b> Tenure Post For period of 3 years	<p>Ph.D/MS/M.Phil or equivalent degree from HEC recognized University with 15 years of teaching and / or administrative experience in BPS-17 and above preferably having at-least 05 years relevant academic administrative experience in BPS-19/18 in Government or Government Autonomous Organization, University, Board.</p> <p style="text-align: center;"><b>OR</b></p> <p>M.A/ M.Sc / MBA/Bachelors (16 years of education) preferably in first class, or equivalent qualification from HEC recognized University with 17 years teaching/ administrative experience in BPS-17 and above preferably having at-least 05 years relevant academic administrative experience in BPS-19/18 in Government or Government Autonomous Organization, University, Board.</p> <p>The candidate must have good demonstration in academic administration, well conversant with University laws, statutes and regulations.</p> <p><b>Age: Maximum 62 years.</b></p>
2.	<b>Controller of Examinations</b> Contract /Fixed Pay For period of 2 years (Extendable)	<p>Ph.D/MS/M.Phil or equivalent degree from HEC recognized University with 15 years of teaching and / or administrative experience in BPS-17 and above preferably having at-least 05 years relevant academic administrative experience in BPS-19/18 in Government or Government Autonomous Organization, University, Board.</p> <p style="text-align: center;"><b>OR</b></p> <p>M.A/ M.Sc / MBA/Bachelors (16 years of education) preferably in first class, or equivalent qualification</p>

		<p>from HEC recognized University with 17 years teaching/ administrative experience in BPS-17 and above preferably having at-least 05 years relevant academic administrative experience in BPS-19/18 in Government or Government Autonomous Organization, University, Board.</p> <p><b>Age: Maximum 62 years.</b></p>
3.	<p><b>Project Director</b> Contract /Fixed Pay For period of 2 years (Extendable)</p>	<p>B.E. (Civil) in 1<sup>st</sup> Class or equivalent qualification from HEC recognized University / Institute and should be register with PEC. Minimum 17 years relevant in a post equivalent to BPS-17 and above in any Directorate or Engineering Department / Autonomous Organization, Government or University. Experience in procurement in reputable organization shall be considered as added qualification and well familiar with SPRA, PPRA, SSOR etc.</p> <p><b>Age: Maximum 62 years.</b></p>

### INSTRUCTIONS /FURTHER INFORMATION

- Only candidates having Sindh province domicile should apply.
- Candidate having in government / semi government and Autonomous bodies should apply through proper channel accompanied by No Objection Certificate (NOC) from the employer and will be responsible for getting themselves relieved properly from their department
- The maximum age limit is mentioned against each post, relaxable in case of highly qualified suitable candidate and Government Semi Government employees in exceptional cases and as per Govt policy).
- Incomplete Form i.e.; without educational, professional and experience certificate, processing fees etc or applications received after specified date or those not eligible shall not be entertained.
- The university reserve the right of cancellation of post partly or as whole at any stage.
- Only short listed candidate would be called for test/interview and in-eligible candidate will not be informed.
- No TA/DA will be admissible for appearing at the interview / written test.
- Canvassing in any manner will disqualify the candidates.
- The package shall be admissible similar to the Govt. BPS already practice in the University of Larkano or Fixed and consolidated pay.

Director HR  
 University of Larkano  
 LARKANO

